## PHILIPPINE BIDDING DOCUMENTS

IB 2021 - 22E

Procurement of various Medical Equipments for use of OSPITAL NG TONDO under the Health Facilities Enhancement Program (HFEP) of DOH-Metro Manila Center for Health Development (LOT BIDDING)

ABC: P2,854,600.00

Government of the Republic of the Philippines

**Sixth Edition** 

#### **July 2020**

#### **Preface**

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the "name of the Procuring Entity" and "address for bid submission," should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text

- of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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# Glossary of Acronyms, Terms, and Abbreviations

**ABC** – Approved Budget for the Contract.

BAC - Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR - Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**CDA** - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF - Cost Insurance and Freight.

CIP - Carriage and Insurance Paid.

**CPI** – Consumer Price Index.

**DDP** – Refers to the quoted price of the Goods, which means "delivered duty paid."

**DTI** – Department of Trade and Industry.

EXW – Ex works.

FCA - "Free Carrier" shipping point.

FOB - "Free on Board" shipping point.

**Foreign-funded Procurement or Foreign-Assisted Project**—Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as "Call-Offs," are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

**GFI** – Government Financial Institution.

GOCC - Government-owned and/or -controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term "related" or "analogous services" shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**GPPB** – Government Procurement Policy Board.

**INCOTERMS** – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs - Local Government Units.

NFCC - Net Financial Contracting Capacity.

NGA - National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**Supplier** – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN - United Nations.

### Section I. Invitation to Bid

#### Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



### Republic of the Philippines Department of Health

#### METRO MANILA CENTER FOR HEALTH DEVELOPMENT

#### INVITATION TO BID FOR

Procurement of various Medical Equipments for the use of OSPITAL NG TONDO under the Health Facilities Enhancement Program (HFEP) of DOH-Metro Manila Center for Health Development
(LOT BIDDING)

IB 2021 - 22E

The DEPARMENT OF HEALTH - METRO MANILA - CENTER FOR HEALTH DEVELOPMENT, through the GOP FUNDS intends to apply the sum of TWO MILLION EIGHT HUNDRED FIFTY-FOUR THOUSAND SIX HUNDRED PESOS ONLY (PHP2,854,600.00) being the ABC to payments under the contract for Procurement of various Medical Equipments for the use of OSPITAL NG TONDO under the Health Facilities Enhancement Program (HFEP) of DOH-Metro Manila Center for Health Development (LOT BIDDING). Bids received in excess of the ABC shall be automatically rejected at bid opening.

- 1. The **DEPARMENT OF HEALTH METRO MANILA CENTER FOR HEALTH DEVELOPMENT** now invites bids for the above Procurement Project. Delivery of the Goods is required within the period specified under SECTION VI. Schedule of Requirements. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- 2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
- 3. Prospective Bidders may obtain further information from **DEPARMENT OF HEALTH - METRO MANILA CENTER FOR HEALTH DEVELOPMENT** Mandaluyong City at BAC Office c/o BAC Secretariats and inspect the Bidding Documents at the address given below during office hours from 8:30 AM 4:00 PM Monday to Friday.
- 4. A complete set of Bidding Documents may be acquired by interested Bidders on June 22, 2021 to July 12, 2021, from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php 5,000.00) only. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System

Commented [AT1]: Renumbered

(PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

- 5. The DEPARMENT OF HEALTH METRO MANILA CENTER FOR HEALTH DEVELOPMENT will hold a PRE-BID CONFERENCE<sup>1</sup> on June 29, 2021, 9:00 AM at MM-CHD Amphitheater, Mandaluyong City, and/or through video conferencing or webcasting via CISCO WEBEX APPLICATION, which shall be open to prospective bidders.
- Bids must be duly received by the BAC Secretariat through (i) manual submission at the
  office address indicated below, on or before July 12, 2021, 9:00 AM. Late bids shall not
  be accepted.
- All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
- Bid opening shall be on July 12, 2021 at 10:00 AM at the DOH MMCHD
   Amphitheater, Mandaluyong City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
- 9. The DEPARMENT OF HEALTH METRO MANILA CENTER FOR HEALTH DEVELOPMENT reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. For further information, please refer to:

MM-CHD, BAC Office JEREMIAS FRANCIS Y, CHAN, MD, MPH BAC CHAIRPERSON BAC Secretariat c/o Ma. Rossana C. Fariñas Block 6 Barangay Road, Welfareville Compound Barangay Additional Hills, Mandaluyong City 1550 531-00-34/37 loc. 308 bacoffice@ncro.doh.gov.ph

11. You may visit the following websites:

For downloading of Bidding Documents: <a href="http://ncroffice.doh.gov.ph/BidsAndAwardsCommittee">http://ncroffice.doh.gov.ph/BidsAndAwardsCommittee</a>

*JEREMIAS FRANCIS Y, CHAN, MD, MPH* BAC, Chairperson

<sup>&</sup>lt;sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

### Section II. Instructions to Bidders

#### **Notes on the Instructions to Bidders**

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

#### 1. Scope of Bid

The Procuring Entity, **DEPARMENT OF HEALTH - METRO MANILA - CENTER FOR HEALTH DEVELOPMENT** wishes to receive Bids for the *Procurement of various Medical Equipments for OSPITAL NG TONDO under the Health Facilities Enhancement Program (HFEP) of DOH-Metro Manila Center for Health Development (LOT BIDDING)* with identification number *IB No.* 2021 – 22E.

The Procurement Project (referred to herein as "Project") is composed one item, the details of which are described in Section VII (Technical Specifications).

#### 2. Funding Information

- 2.1. The GOP through the source of funding as indicated below for 2021 in the amount of TWO MILLION EIGHT HUNDRED FIFTY-FOUR THOUSAND SIX HUNDRED PESOS ONLY (PHP2,854,600.00)
- 2.2. The source of funding is:
  - a. NGA, the General Appropriations Act or Special Appropriations.

#### 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

#### 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

#### 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign bidders may be eligible to participate when any of the following circumstances exist:
  - a. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
    - When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
    - Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
    - When the Goods sought to be procured are not available from local suppliers; or
    - When there is a need to prevent situations that defeat competition or restrain trade.
  - Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
  - a. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

#### 6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

#### 7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.
- 7.2. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

#### 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address MM-CHD Amphitheater, Mandaluyong City, and/or through video conferencing or webcasting *via* CISCO WEBEX APPLICATION as indicated in paragraph 6 of the IB.

#### 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

#### 10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in Section VIII (Checklist of Technical and Financial Documents).
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *three* (3) *years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be

authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

#### 11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in Section VIII (Checklist of Technical and Financial Documents).
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

#### 12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
  - a. For Goods offered from within the Procuring Entity's country:
    - The price of the Goods quoted EXW (ex-works, ex-factory, exwarehouse, ex-showroom, or off-the-shelf, as applicable);
    - ii. The cost of all customs duties and sales and other taxes already paid or payable;
    - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
    - iv. The price of other (incidental) services, if any, listed in the **BDS**.
  - b. For Goods offered from abroad:
    - i. Unless otherwise stated in the BDS, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the BDS. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
    - The price of other (incidental) services, if any, as listed in the BDS.

#### 13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:
  - a. Philippine Pesos.

#### 14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration<sup>2</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until *One Hundred Twenty (120)* calendar days from the date of Opening of Bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

#### 15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

#### 16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the IB.

<sup>&</sup>lt;sup>2</sup> In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

#### 17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the IB. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

#### 18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

#### 19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "passed," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by ITB Clause 14 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in Section VII (Technical Specifications), although the ABCs of these lots or items are indicated in the BDS for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

Option 4- One project that is one lot or item, which shall be awarded as one contract

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

#### 20. Post-Qualification

20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the BDS.

#### 21. Signing of the Contract

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the BDS.

### Section III. Bid Data Sheet

#### **Notes on the Bid Data Sheet**

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

## **Bid Data Sheet**

	Dia Data Silect
ITB	
Clause	
5.3	For this purpose, contracts similar to the Project shall be:
	a. Similar contracts shall refer to same category on what item set to be bid,
	b. completed within <i>three</i> (3) <i>years</i> prior to the deadline for the submission and receipt of bids.
7.1	Not Applicable
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:
	a. The amount of not less than <i>two percent (2%) of ABC to be bid</i> , if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or
	b. The amount of not less <i>five percent (5%) of ABC to be bid</i> , if bid security is in Surety Bond.
19.3	The ABC is TWO MILLION EIGHT HUNDRED FIFTY-FOUR THOUSAND SIX HUNDRED PESOS ONLY (PHP2,854,600.00) Any bid with a financial component exceeding this amount shall not be accepted.
20.1	Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements:
	2 sets ( Original and Copy 1)
	Post Qualification document needed to be certified true copy the issuing agency are as follows:
	License to Operate (if Applicable)
	Certificate of Product Registration (if Applicable)
	Other Post qualification documents to be submitted within 5 days after receipt of letter from BAC
	1. PHILGEPS Certificate
	2. BIR 2303
	3. Updated copy of payment for 0605 of BIR
	4. Tax Returns July to December (latest) (vat, quarterly ITR) – filed and

	paid thru EFPS by BIR					
	5. Document Request List (DRL)					
	6. Bid Bulletin					
	7. Product Sample and Brochures					
	8. Authority from the Manufacturer to Distribute the Product (if applicable)					
	9. And Other Documents that will be req. Group (TWG).	uested by the Technical Working				
	Failure of the Bidder declared as Lowest Calc requirements under this Clause or a finding as be ground for forfeiture of the bid security Bidder for award.	gainst the veracity of such shall				
20.2	List of required licenses and permits relevant corresponding law requiring it:	to the Project and the				
	LICENSES AND PERMITS	LAW				
	Valid and current Certificate Product     Registration (CPR) or Valid Extension     issued by Philippine Food and Drug     Administration (PFDA);	RA 9711, FDA Act of 2009 & its IRR: and RA 9502, Cheaper Medicines Act of 2008 and its IRR				
	The CPR must be valid for the entire period of the award. If the CPR is about to expire, the supplier must have submitted a copy of an application of renewal to the FDA at least 3 months before the expiry date (a copy of the expiring CPR which is stamped with					
	an "Extension of Validity" shall be submitted as proof); [AO 2019-0041]					

2.	Valid and current License to Operate (LTO) for drug suppliers, distributors and traders issued by Philippine Food and Drugs Administration (PFDA). <i>Provided, that the application for renewal was made timely as per DOH AO No. 2016-003</i> :	RA 9711, FDA Act of 2009 & its IRR
	In case of expired LTO, the following copies may be submitted:  (i) expired LTO;  (ii) application for renewal; and  (iii) Official Receipt as proof of payment of renewal of LTO	

- 21.2 Additional required documents relevant to the Project that are required by existing laws and/or the Procuring Entity: (If Applicable)
  - Product Insert/Product Information or downloaded from the internet and other manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate for cross-referencing statement of compliance to the technical specification in accordance to what is indicated in 2<sup>nd</sup> page of Section VII. Technical Specifications of the Bidding Documents;
  - 2. The bidder shall submit any of the following whichever is applicable:
    - a) If the bidder is a manufacturer, certificate that the bidder manufactures the products/item; or
    - b) If the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items, Certificate or Contract from the manufacturer or importer must be provided as proof that the bidder is an Exclusive/Authorized Distributor or Dealer of the products/items; or
    - If the bidder is an agent of the exclusive distributor or dealer, the following must be provided:
      - Certificate or Distributor/Dealership Agreement by the Manufacturer with the distributor or dealer; and
      - ii. Contract between the distributor/dealer and the bidder.
  - Certificate of Compliance to the Electronic Drug Price Monitoring System (EDPMS) issued by either the Pharmaceutical Division (PD) of the DOH or DOH Regional Health Office/Centers for Health Development pursuant to DOH Administrative Order No. 2018-0020 and RA 9502 and its IRR;

In case of expired Certificate of Compliance to the EDPMS which expires on a quarterly basis, the following copies may be

#### submitted:

- a) Confirmation through e-mail using the official e-mail address of PD or concerned DOH Regional Health Office/ Centers for Health Development; and,
- b) Copy of print screen stating that the drug company is already compliant in the EDPMS pending the issuance of the Certificate.
- 4. WHO Prequalification Certificate/Dossier/Listing;

Sworn Statement using the prescribed form.

### Section IV. General Conditions of Contract

#### **Notes on the General Conditions of Contract**

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

#### 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC).** 

#### 2. Advance Payment and Terms of Payment

- Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the SCC.

#### 3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

#### 4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the SCC, Section VII (Technical Specifications) shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

#### 5. Warranty

- 5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

#### 6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## Section V. Special Conditions of Contract

#### **Notes on the Special Conditions of Contract**

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

## **Special Conditions of Contract**

	Special Conditions of Contract
GCC Clause	
1	
	Delivery and Documents –
	For purposes of the Contract, "EXW," "FOB," "FCA," "CIF," "CIP," "DDP" and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:
	[For Goods supplied from abroad, state:] "The delivery terms applicable to the Contract are DDP delivered MM_CHD or PASIG/TALA Warehouse. In accordance with INCOTERMS."
	[For Goods supplied from within the Philippines, state:] "The delivery terms applicable to this Contract are delivered [indicate place of destination]. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination."
	Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).
	For purposes of this Clause the Procuring Entity's Representative at the Project Site is <i>Ms. Rossana C. Fariñas</i>
	Incidental Services –
	The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:
	Select appropriate requirements and delete the rest.
	<ul> <li>a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li> <li>b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;</li> </ul>
	<ul> <li>c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</li> <li>d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</li> </ul>
	,

- training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
- f. [Specify additional incidental service requirements, as needed.]

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

#### Packaging -

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:

Name of the Procuring Entity
Name of the Supplier
Contract Description
Final Destination
Gross weight
Any special lifting instructions
Any special handling instructions
Any relevant HAZCHEM classifications

A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.

#### Insurance -

The Goods supplied under this Contract shall be fully insured by the Supplier in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. The Goods remain at the risk and title of the Supplier until their final acceptance by the Procuring Entity.

#### Transportation -

Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.

Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.

Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.

The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.

#### Intellectual Property Rights -

The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.

4 The inspections and tests that will be conducted is:

Upon delivery, the Goods shall undergo preliminary physical inspection by the Inspection Team of the PROCURING ENTITY to ascertain the physical condition and acceptability of the Goods.

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
Number 1	Procurement of 2 Units AUTOCLAVE for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	2 Units	(Php) 100,000.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	Weeks/Months 15- 30 Calendar days

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
Number 1	Procurement of 5 Units FETAL DOPPLER for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	5 Units	(Php) 225,000.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	Weeks/Months 15- 30 Calendar days

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
1	Procurement of 1 Unit DENTAL INSTRUMENT for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	1 Unit	45,000.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	15- 30 Calendar days

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
	Procurement of 4 Units INFANT WEIGHING SCALE DIGITAL for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	4 Units	60,000.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	15- 30 Calendar days
		I		1	

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
	Procurement of 10 Sets MINOR SURGICAL SET for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	10 Units	200,000.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	15- 30 Calendar days
				1	

1 Procurement of 2 Units PULSE OXIMETER for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development  15-30 Calenda Warehouse/Tala Warehouse/DOH - MMCHD  15-30 Calenda days  15-30 Calenda days	Item Number	Description	Quantity	Total ABC	Delivery Site	Delivered, Weeks/Months
	Number	Procurement of 2 Units PULSE OXIMETER for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health		(Php)	Pasig Warehouse/Tala Warehouse/DOH	Weeks/Months 15- 30 Calendar

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
1	Procurement of 1 Unit REAGENT REFRIGERATOR for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	1 Unit	35,000.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	15- 30 Calendar days

Number  Procurement of 5 Units SUCTION MACHINE for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development  Metro Manila Center  The state of the st

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
	Procurement of 8 Units WEIGHING SCALE ADULT WITH HEIGHT MEASURINNG STICK for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	8 Units	120,000.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	15- 30 Calendar days
				1	

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
1	Procurement of 10 Units PORTABLE UVC LIGHT STERILIZER for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	10 Units	150,000.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	15- 30 Calendar days

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
1	Procurement of 12 Units STERILIZING UNIT for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	12 Units	210,000.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	15- 30 Calendar days
				1	

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
	Procurement of 1 Unit DENTAL UNIT MOTORIZED WITH ACCESSORIES for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	1 Unit	180,000.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	15- 30 Calendar days
		I		1	

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
1	Procurement of 1 Unit DENTAL AEROSOL SUCTION MACHINE for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	1 Unit	55,000.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	15- 30 Calendar days

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
	Procurement of 1 Unit DENTAL INSTRUMENT CABINET for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	1 Unit	25,000.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	15- 30 Calendar days

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
	Procurement of 1 Unit DENTAL ULTRASONIC SCALER MACHINE for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	1 Unit	28,000.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	15- 30 Calendar days

Item Number	Description	Quantity	Total ABC (Php)	Delivery Site	Delivered, Weeks/Months
Number 1	Procurement of 6 Units POWERED AIR PURIFYING RESPIRATOR for the use of Ospital ng Tondo under the Health Facilities Enhancement Program (HFEP) of DOH- Metro Manila Center for Health Development	6 Units	( <b>Php</b> ) 498,600.00	Pasig Warehouse/Tala Warehouse/DOH - MMCHD	Weeks/Months 15- 30 Calendar days

### Section VII. Technical Specifications

#### **Notes for Preparing the Technical Specifications**

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

#### Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the

standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "or at least equivalent." References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

## **Technical Specifications**

Item	Specification	Statement of Compliance
		[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and crossreferenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]
	Procurement of various Medical Equipments for the use of OSPITAL NG TONDO under the Health Facilities Enhancement Program (HFEP) of DOH-Metro Manila Center for Health Development	
	(LOT BIDDING)	
	A. 2 Units AUTOCLAVE	
	ABC: P100,000.00	
	<b>Technical Specifications:</b>	
	• Chamber: Stainless steel horizontal	
	• Chamber Capacity: 20 Liters	
	• Power Supply: 220 V - 3 Phase, 60 Hz	
	• Heater: 3 Kilo watts or higher	
	• Safety Devices:	
	> (low water) Cut off switch	
	> Safety release valve	

- > Emergency exhaust valve
- > Door safety lock
- > Pressure gauge with pressure control switch
- > Steam trap
- > Timer with alarm
- Accessories
  - > Stainless steel tray (1) piece

#### **B. 1 Unit BINOCULAR MICROSCOPE**

ABC: P 88,000.00

Technical Specifications:

Observation Method:

✓ Brightfield

✓ Darkfield

Illuminator:

Transmitted Illuminator: LED Lamp

Focus:

Focusing Mechanism: Stage Focus Coarse Handle Stroke: 15mm

Features: Coarse adjustment limit stopper; Torque

stopper for coarse adjustment knob

Field Diaphragm:

✓ Binocular

✓ Trinocular

Revolving Nosepiece:

✓ Manual: Standard (4 positions)

Stage:

✓ Manual: Manual stages with Right-Hand Control

✓ Built-in X: 76mm Y: 30mm

Condenser:

✓ Manual: Abbe Condenser

✓ NA 1.25/W.D. - (4X-100X) (Built-in)

Observation Tubes:

✓ Tube Inclination Angle:  $30^{\circ}$ 

✓ Trinocular Tube Light Path Selection (Camera

Observation:) 0%:100%, 100%:0%

✓ Interpupillary Distance Adjustment: 48-75 mm

✓ Dimensions: (W x D x H): Manufacturer's Standard

✓ Weight: Manufacturer's Standard

#### C. 4 UNITS FETAL DOPPLER

#### ABC: P 45,000.00

**Technical Specifications:** 

- Power Supply: 220 VAC, 60Hz
- Type: Table top (heavy duty)
- Material: Made of hard plastic/ ABS Plastic

Standard Features:

- LCD Display
- Fetal Heart Rate
- Built-in loudspeaker: with noise reduction
- Probe holder

Standard Accessories:

- 1 conductive cream
- 1 ultrasonic probe

#### D. 1 UNIT FETAL MONITOR

#### ABC: P160,000.00

**Technical Specifications:** 

- >Dual pulsed Doppler FHR
- >Ultrasound Frequency: 1 MHz
- >Range: 30-240 bpm, 50-210 bpm
- >With auto-detection of dual fetal movement
- >With array-type thermal printer
- >With automatic printing function
- >Approx. 7-inch. TFT color LCD Display
- >3-channel display:FHR I, FHR II, UC
- >With Clinical event marking
- >Up to 150 patient data saving, 450 hrs (3hrs/patient)
- >With USB data saving
- >Dimension (H x L x D): Manufacturer's Standard
- >Can be connected to a central monitoring system through PC interface
- >Accessories:
- 2 units Ultrasound Doppler probe;
- 1 unit event marker jack,
- 3 units probe belt,
- 1 unit UC probe,
- 1 unit ultrasound gel,
- 2 units probe holder,

Battery

#### E. 1 SET DENTAL INSTRUMENT SER

#### ABC: P45,000.00

Each instrument must be packed individually & labeled by the manufacturer

One SET must contain ALL of the following instruments:

#### Dental Surgery Set:

- Extraction Forcep #16 With cross serration
- Extraction Forcep #17 With cross serration
- Extraction Forcep #18L With cross serration
- Extraction Forcep #18R With cross serration
- Extraction Forcep #44 With cross serration
- Extraction Forcep #69 With cross serration
- Extraction Forcep #150 With cross serration
- Extraction Forcep #151 With cross serration
- Extraction Forcep #210 With cross serration
- •Extraction Forcep #65 With cross serration
- Aspirating Syringe Stainless Steel
- Minnesota Retractor Stainless Steel
- Bone File Stainless Steel
- Bone Curette, 'Non-magnetic Hollow handle
- Gum Separator, 'Non-magnetic Hollow handle
- Seldin stainless steel
- Root Tip Pick STR, Non-magnetic Hollow handle
- Root Tip Pick Left, Non-magnetic Hollow handle
- Root Tip Pick Right, Non-magnetic Hollow handle
- Blade Handle #3 Stainless Steel
- Elevator #301, Non-magnetic Hollow handle
- Elevator #304, Non-magnetic Hollow handle
- Surgical Mallet Stainless Steel
- Iris Straight Stainless Steel
- Iris Curved Stainless Steel
- Molt #9 Stainless Steel
- Adson Tissue Forcep Stainless Steel
- Hemostat Mosquito forcep Stainless Steel
- Perisoteal Elevator Stainless Steel
- ' Bone Ronguer Stainless Steel
- Allis Tissue Stainless Steel
- Needle Holder Stainless Steel
- Apical Elevator Right, Non-magnetic Hollow handle
- Apical Elevator Left, Non-magnetic Hollow handle
- Cryer (east), Non-magnetic Hollow handle
- Cryer (west), Non-magnetic Hollow handle
- Pedo forcep 150SK Stainless Steel
- Pedo forcep 151SK Stainless Steel
- Pedo forcep 17SK Stainless Steel
- Pedo forcep 16SK, Stainless Steel

- Pedo forcep 18R Stainless Steel
- Pedo forcep 18L Stainless Steel
- Instrument Cassette for sterilization Large; with locking mechanism

Periodontal Instruments:

- Universal Scaler Non-magnetic Hollow handle
- Perio Currette Non-magnetic Hollow handle
- Periodontal Probe Non-magnetic Hollow handle
- Gracey Currette set of 6 different tips Non-magnetic Hollow handle

Restorative Instruments:

- Woodson Non-magnetic Hollow Handle
- Ash Stainless steel
- Cement Spatula Stailess Steel
- Articulating Paper Forceps (Miller) Straight Stainless Steel
- Explorer Non-magnetic Hollow Handle
- Mouth Mirror with Handle (No. 4)
- Cotton Plier with lock Stainless Steel
- Ball Burnisher with lock Stainless Steel
- Matrix band Holder (Tofflemire) Stainless Steel
- Composite Instrument Stainless Steel
- Plastic Filling Instrument Stainless Steel
- Spoon Excavator Stainless Steel
- Anatomic Burnisher Stainless Steel
- Plugger

### F. 4 UNIT INFANT WEIGHING SCALE, DIGITAL

ABC: P60,000.00

**Technical Specifications:** 

- Type: Digital
- Measuring System: Metric
- Scale Range (Weight): 0- 44lbs /20 kg in grams
- Material: ABS Medical Plastic, Detachable Tray with lock
- Power Supply for must be 220 VAC, 60 Hz or Battery operated-batteries are included- AC or DC operated
- Tray length: at least 50 cm
- Tray depth: at least 7cm

#### G. 10 UNITS MINOR SURGICAL SET

ABC: P200,000.00

**Technical Specifications:** 

Set must include the following instruments:

- Instrument tray with cover 18/8, stainless steel (410mm x 254mm x 64mm)
- Mayo scissors 5-3/4", straight (14.5 cm)
- Mosquito Haemostatic forceps straight 5" (12.5 cm) 20mm jaw with full serrations (2 pcs.)
- Needle holder, bulldog jaw, 16cm (6-1/4") (1pc)
- Surgical knife handle #3 (scalpel) 1 pc
- Surgical knife handle #4 (scalpel) 1 pc
- Tissue forceps 1 x 2 teeth, 5-3/4" (14.5cm) 1 pc

#### H. 2 UNITS PULSE OXIMETER

#### ABC: P140,000.00

**Technical Specifications:** 

>Dimension: Minimum requirements of 267mm x

186mm x 87mm (W x D x H)

>Power Supply Requirement: AC 100-240V,

50/60Hz, 35VA

>Maximum Power Consumption: 0.2A or better

>Battery: Type 7.2V. 2,000mAH, Ni-MH

Operation time: 4 hours (Option: 8 hours)

Charging Time: 200 minutes

>Safety Standard: EN60601-1

>Protection Class: BF, Class I

>Conformity: MDD 93/42/EEC, CE0470

>Output Interface: Serial RS-232

>Enhanced SpO2 Accuracy during motion and low

perfusion

>Compact bedside configuration

>72 hours data memory

>Built-in rechargeable battery

>Adult and Pediatric application

>Combo display panel - LCD &LED

>Probe locking design

>Audible and visible alarm

#### I. 1 UNIT REAGENT REFRIGERATOR

#### ABC: P35,000.00

Technical Specifications:

- Power Supply Input: 220-240 VAC 60Hz
- Effective Capacity: at least 340 Liters
- Polyurethane foam insulation
- Hinged door, double-paned glass door
- Compressor, at least 160 W
- Stainless steel interior
- Cyclical defrosting and evaporator temperature

detection system

- Temperature range of 2°C to 14°C
- Digital display temperature
- With fluorescent lamp
- With 4 caster wheel swiveling with brakes

Safety Features:

- High and Low Temperature alarm system with audio-visual indicator
- Temperature recorder
- Door ajar alarm

#### J. 5 UNITS SUCTION MACHINE HEAVYDUTY

#### ABC: P400,000.00

**Technical Specifications:** 

- Noise, not more than 55 dB
- Pumping rate 20 L/min.
- Reservoir: 2 pcs
- Reservoir capacity: 500 ml/pc.
- Adopt oil-free-high-quality pump

### K. 8 UNITS WEIGHING SCALE, ADULT WITH HEIGHT MEASURING STICK

#### ABC: P120,000.00

**Technical Specifications** 

- Mechanical weighing scale with height rod
- 220 kgs maximum weighing capacity
- Non-slip steel platform
- Adjustable/telescopic height rod with 1 mm graduation
- Height rod can measure heights from 0.6 meter up to 2 meters high
- Engraved numbers on eye level scale beam and height rod
- Large low rise platform
- Weight increments/graduation of 50 grams
- Height rod of aluminium material with plastic head positioner
- Powder coated body
- "No sharp edges" construction
- Built in transport castors

#### L. 3 UNITS ECG WITH ANALYSIS

ABC: 270,000.00

**Technical Specifications:** 

Type: atleast 4.3 inch color TFT LCD Resolution: atleast 480 x 272 dots

#### COMPUTERIZED ELECTROCARDIOGRAPH:

Acquisition: 12 leads simultaneously ECG Storage: Internal: 100 ECG's;

External (option): 5000 ECG's in SD card

Dynamic Range: AC differential: +/-5mV;

DC offset: +/-3mV

Sampling Rate: 2000 samples/second/channel

Frequency Response: 0.04 to 150 Hz Common Mode Rejection: >100dB Input Impedance:  $\geq$ 10M $\Omega$ 

Communication: PC communication with RS232

interface and LAN

### M. 10 UNITS PORTABLE UV LIGHT STERILIZER

ABC: P150,000.00

**Technical Specifications:** 

Voltage: 110V/220V/50HZ or customized

Power: 40W

Lamp Lifespan: minimum of 8000 hours

Time setting: 3 modes settings with remote control

Dimension: Manufacturer's Standard

#### N. 12 UNIT STERILIZING UNIT

ABC: P210,000.00

**Technical Specifications:** 

2 in 1 Dry Heat/ Ultraviolet Sterilizer

Rated Voltage - 220 V

Rated Frequency - 50 Hz-60 Hz

Rated Power - 500W

Loading Limit: minimum of 5 kg Sterilizing Temp. - +400°C, 125, -5°C

Dimensions - Manufacturer's Standard Stainless Steel Body Frame

3 Layer Tray each side

Build Timer 30-60 minutes (dry heat)

Can be wall mounted Splash proof heater Bulb

### O. 1 UNIT DENTAL UNIT MOTORIZED WITH ACESSORIES

ABC: P180,000.00

#### **Technical Specifications:**

- Fully motorized with pre-set functions
- Touch control chair
- Slim ergonomic design upholstery
- LED light with sensor switch
- Double side armrest
- Coloured glass/ ceramic bowl, rotating detachable Cuspidor bowl (with plastic strainer)
- Two (2) pcs. 3 way syringe
- Three (3) pcs handpiece attachments (2 hi-speed adaptors & 1 low-speed adaptor)
- Auto-cup-filler & bowl flush (water flushing control valve, cup-filler with control valve)
- Saliva ejector-built-in motor pump type, does not use air or water
- Clean water system
- LED X-ray film viewer (Peri-apical X-ray viewer)
- Multi-functional foot control
- Water tank for distilled water for handpiece
- Two (2) hi-speed handpiece
- One (1) low-speed complete with streight handpiece & Contra-angle
- LED light cure unit (external)
- Tissue box with tray and cup dispenser
- Silent type and oil-free dental air compressor
- Saddle-type and backrest dentist stool

### P. 1 UNIT DENTAL AEROSOL SUCTION MACHINE

#### ABC: P55,000.00

#### Specifications:

- >Super Bio Filter: 03 Micron HEPA Filter
- >With UV light inside the chamber
- > Filter Change Alarm Function
- Noise reduction in high frequency ranges 45-65 decibel
- > Electronic Touch Pad Control
- > Triple Filter System:
  - 1. Aerosol Filter
  - 2. Moisture Contaminant and Dust Filter
  - 3. Clean Air Filter

#### Configurations:

- 1. Powder Coated Steel
- 2. Airflow: Atleast 3000 m<sup>3</sup> / minute
- 3. Vacuum: Atleast 275 mmH2O
- 4. Suction Motor: 220V 50/60Hz 128 W

#### O. 1 UNI DENTAL INSTRUMENT CABINET

ABC: P25,000.00

Technical Specification:

Material: Body Stainless steel/table tempered glass or

better

Drawer: 5 Drawer

Size: Minimum requirement of 820mm\*500mm\*500mm

Colour: 4 colour Accessory:

Silent anti-skid wheel with brakes

Anti-corrosion, fireproof, high hardness, tempered glass top with baffle.

5 suitable drawer and professional compartment for

different demand Separating plate: 1 PC

### R. 1 UNIT DENTAL ULTRASONIC SCALER MACHINE

ABC: P28,000.00

**Technical Specifications:** 

Detachable Handpiece with Light (LED), better

visibility, autoclavable

Automatic Frequency Tracking, scaling, perio, endo &

clinical application

Automatic Water Supply System with Self -

Contained Clean water system

Heat free operation

Ten (10) working tips, includes Perio, Scaler and

Endodontic

Endodontic Tip attachment Power Input: 220 - 240V / 50-60Hz Main Unit Input: 24V - 1.3A Output Power: 3W - 20W Frequency: 28kHz ± 3kHz

Main Unit Weight: Manufacturer's Standard Adapter Weight: Manufacturer's Standard Dimension: Manufacturer's Standard

### S. 6 UNITS POWERED AIR PURIFYING RESPIRATOR

ABC: P498,600.00

**Technical Specifications:** 

- >Turbo respirator unit 1pc
- >Power cord
- >Lithium Ion Battery 1 pc

#### Accessories:

- -Hood
- -Prefilter 5's
- -HEPA filter
- -Rechargeable Standard Battery
- -Rechargeable Heavy Duty Battery
- -Breathing Tube
- -Air Flow Tester
- -Black Carrier bag
- -Battery charge stand
- -Filter Cover
- -Waist Belt & Shoulder Harness
- Demonstration at least two (2) end-users

#### DOCUMENTARY REQUIREMENTS

- 1. Product brochure or technical data sheet(s) of the equipment showing the technical specifications in English Language.
- 2. Valid and current Certificate of Compliance of manufacturer of the equipment with the latest version of ISO 13485: Quality Management System Requirements for regulatory purposes in the name of the manufacturer. The Certificates must be issued by an independent Certifying Body/Agency.
- 3. Valid Certificate of Distributorship (as first Tier Distributor) issued by the Manufacturer of each equipment authorizing the bidder to sell/distribute the offered equipment.
- 4. Proof (such as sales invoice) that the Brand of the equipment has been sold to other health facilities in the Philippines.
- 5. Notarized Certificate of the bidder:
- a) That the brand of the equipment has been in the local and/or international market for at least ten (10) years.
- b) That the equipment and its accessories are brand new, unused, not discontinued models and were not subjected to any product recall.
- c) That the supplier has the capability for corrective and preventive maintenance of the unit within warranty period.
- 6. Bidder's valid and Current License to Operate
- (LTO) as a medical device distributor issued by the Philippine Food and Drug Administration. In case of expired LTO, the following must be submitted: i) Copy of expired LTO, ii) Application for renewal, iii)

Official Receipt as proof of payment for the renewal of LTO.

#### Requirements if awarded the Contract

- 1. Completion Period: The delivery, installation, testing and commissioning of the equipment and its accessories, including the training of end-users and maintenance staff must be completed within 30-60 calendar days upon receipt of Notice to Proceed.
- 2. Testing: Prior to acceptance, the end user shall conduct a physical inspection and functionality test. The equipment must be functioning and must have no physical damage and defect.
- 3. Training: The supplier shall provide a training on the proper use and maintenance of the equipment to the end-users and to the hospital maintenance staff.
- 4. Warranty: Warranty certificate for two (2) years on parts and service. The supplier shall either repair or replace any item or part in the equipment that is found to be defective in material or in workmanship under normal use. The warranty period shall commence from the date of acceptance by the end-user after testing and commissioning.
- 5. Notarized undertaking that the supplier shall conduct the necessary corrective maintenance within five (5) calendar days upon notification of the equipment breakdown from the end-user. The undertaking shall include a statement that the number of days where the equipment is unusable due to defective material or workmanship, shall be added to the warranty period.
- 6. Manuals: The supplier must provide the end-user one (1) hard and one (1) soft copy of the following:
  - a) Service manual in English language
- b) Operation manual in English language With "DOH-MMCHD HFEP"(Government Property not for sale) sticker in each unit

# Section VIII. Checklist of Technical and Financial Documents

#### Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State
  of Calamity or other similar issuances that shall allow the use of alternate documents
  in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary "pass/fail" criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

### **Checklist of Technical and Financial Documents**

#### I. TECHNICAL COMPONENT ENVELOPE

#### Class "A" Documents

<u>Legal Do</u>	<u>cuments</u>
(a)	Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
	<u>or</u>
(b)	Registration certificate from Securities and Exchange Commission (SEC),
	Department of Trade and Industry (DTI) for sole proprietorship, or
	Cooperative Development Authority (CDA) for cooperatives or its
	equivalent document,
	<u>and</u>
(c)	Mayor's or Business permit issued by the city or municipality where the
	principal place of business of the prospective bidder is located, or the
	equivalent document for Exclusive Economic Zones or Areas;
	and
(d)	Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved
☐ (a)	by the Bureau of Internal Revenue (BIR).
	by the Bureau of Internal Revenue (BIR).
Technica	l Documents
	Statement of the prospective bidder of all its ongoing government and
(e)	1 1
	private contracts, including contracts awarded but not yet started, if any,
	whether similar or not similar in nature and complexity to the contract to be

(f)	bid; <u>and</u> Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; <u>and</u>	
(g)	Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  or	
[] (h)	Original copy of Notarized Bid Securing Declaration; <u>and</u> Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or aftersales/parts, if applicable; <u>and</u>	
(i)	Original duly signed Omnibus Sworn Statement (OSS);  and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.	
Financial Documents		
(j)	The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid subviscious and	
(k)	bid submission; and The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);  or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.	
	Class "B" Documents	
[] (l)	If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  or	
	duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.	
II. FINANCI	IAL COMPONENT ENVELOPE	
(m)	Original of duly signed and accomplished Financial Bid Form; and	
(n)	Original of duly signed and accomplished Price Schedule(s).	
<u>Other doo</u>	[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in	
[] (p)	government procurement activities for the same item or product.  Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.	